

## Waltham Parish Council

**TO: ALL MEMBERS OF WALTHAM PARISH COUNCIL:** Councillors are hereby summoned to attend a meeting of the Waltham Parish Council on **TUESDAY, 5 September 2017** at Waltham Village Hall at **7.30pm** for the transaction of the business described in the following Agenda.

**Tracey Block, Clerk to the Council**

### A G E N D A

1. To receive and approve apologies for absence.
2. To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.
3. To approve the minutes of the meeting held on 4 July 2017.
4. To discuss matters arising from the above minutes not covered by the agenda.
5. To elect a new Chairman and consider the co-option of a new Councillor.
6. Public session: To receive questions and comments from the public on any agenda item.
7. To receive reports from County and City Councillors.
8. To consider any matters relating to Highways and the Environment.
9. Financial matters:
  - a) To note/authorise the following:
    - i. To note the Parish Council's financial position
    - ii. To authorise any payments
10. To consider any changes to the Risk Assessment.
11. Planning matters: to approve the responses to any recent planning applications.

Reference	CA/17/01884
Address	24 Richdore Road, Waltham, CT4 5SJ
Proposal	Proposed single-storey rear extension together with conversion of garage to living accommodation.

Reference	CA/17/01768
Address	11 Richdore Road, Waltham, CT4 5SJ
Proposal	Proposed erection of car port, shed and office following demolition of existing shed.

12. To consider/approve attendance at training/other events.
13. To note current consultations and correspondence that might be of interest and organise/approve/note any responses.
14. To receive updates on ongoing Parish Council or village initiatives:
  - Community Resilience Plan
  - WSRA
  - Village Hall
15. Any Other Business (for information purposes only):

**Members of the public and press are welcome to attend and will be given an opportunity to speak on any matter on the agenda.**

**Date of next meeting: Tuesday 3 October 2017**